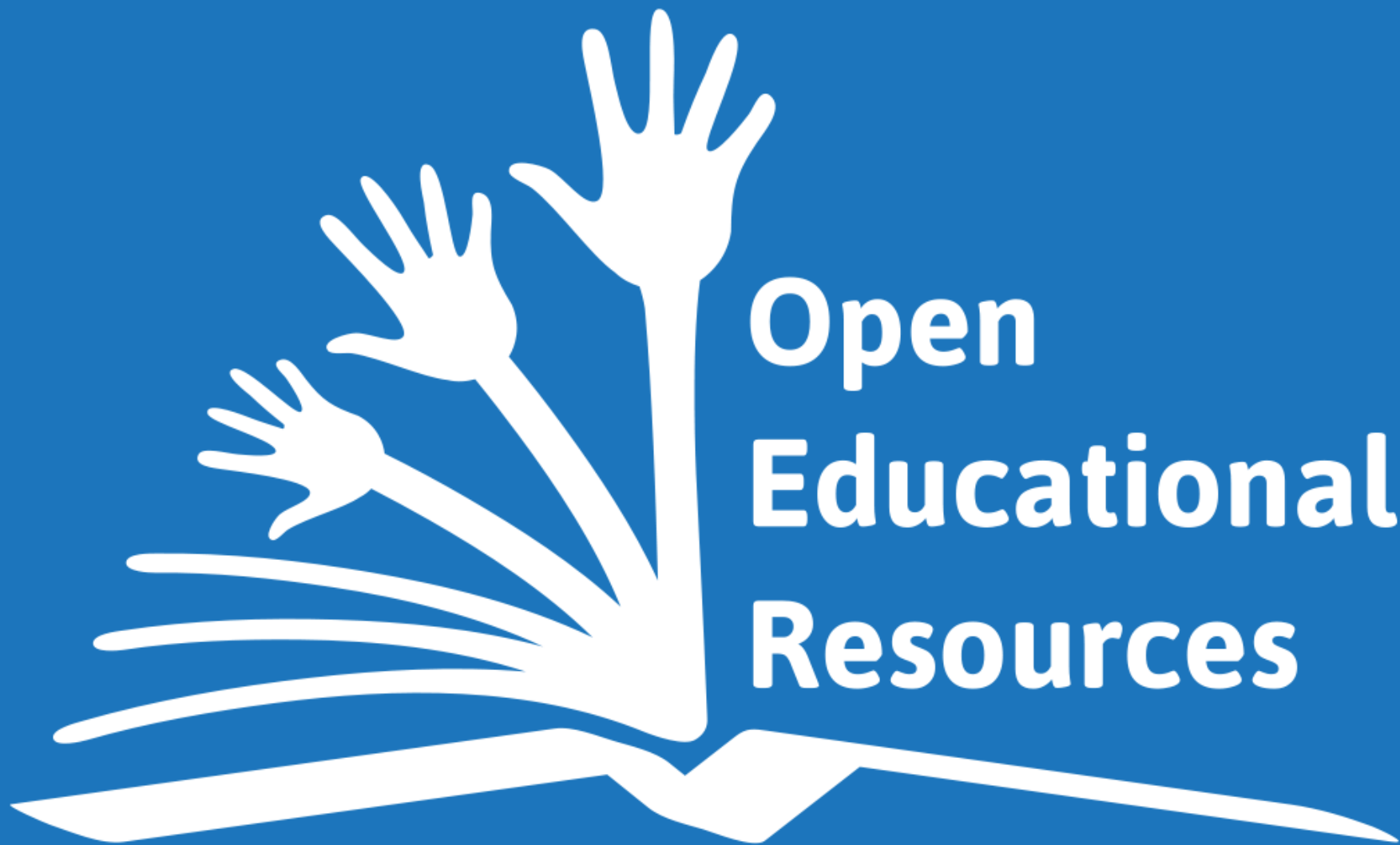# OPEN EDUCATIONAL RESOURCES

GUIDANCE FOR USERS OF THE UMS OER

Open Educational Resources

WHAT ARE OER ?

- Open Educational Resources (OER) are teaching, learning and research materials in **any medium** – digital or otherwise – that reside in the public domain or have been released under an **open license** that permits no-cost access, use, adaptation and redistribution by others with no or limited restrictions.

- OER form part of 'Open Solutions', alongside Free and Open Source software **(FOSS)**, Open Access **(OA)**, Open Data **(OD)** and crowdsourcing platforms.

CATEGORIES OF OPEN LICENSES
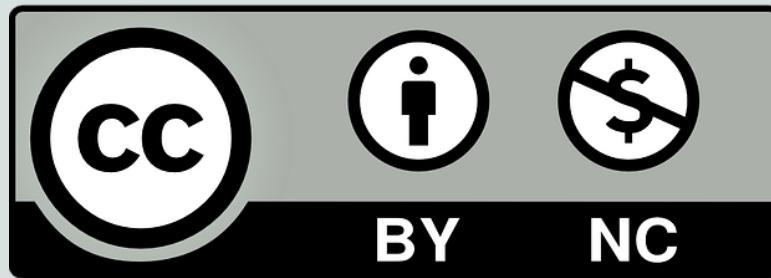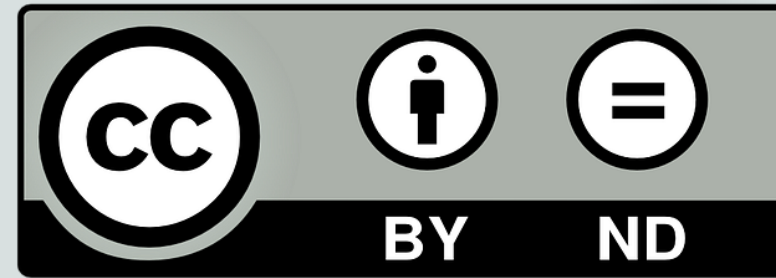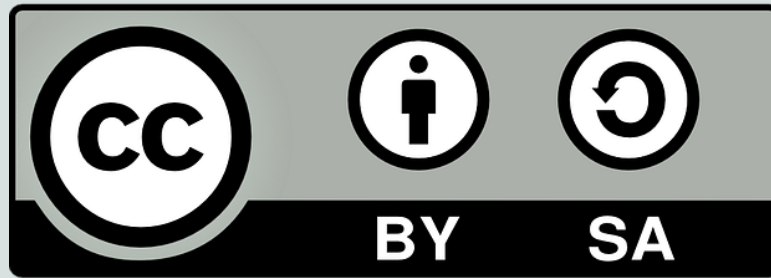
Public Domain

Creative Commons

CREATIVE COMMONS

LICENSES: WHAT DO THEY IMPLY?

LEAST RESTRICTIVE

The user must cite you as the author of the work, **but he or she is free** to reuse, remix, adapt or repurpose your work for commercial or non-commercial use.

MOST RESTRICTIVE

The user must cite you as the author of the work, but he or she **may not** commercialize or modify your work in any manner. It must be reproduced in its original form.

GENERATING YOUR OPEN LICENSE

License Features

Your choices on this panel will update the other panels on this page.

Allow adaptations of your work to be shared?

- ● Yes
- ○ No
- ○ Yes, as long as others share alike

Allow commercial uses of your work?

- ● Yes
- ○ No

Selected License

Attribution 4.0 International

This is a Free Culture License!

APPROVED FOR Free Cultural Works

IMPROVING YOUR VISIBILITY: METADATA

REPURPOSING OF OER MATERIAL

- The underlying philosophy that drives Open Licensing is the repurposing of CC material.

- Embedding CC material into your creating with appropriate attribution.

- Increase in the number of citations.

- MyRA: non-peer reviewed publications.

UMS OER: https://oer.ums.edu.my/

UMS OER

REGISTRATION AT UMS OER

- **STEP 1:** Register by submitting your email for verification.

- **STEP 2:** You will receive an email from the administrator verifying your email.

- **STEP 3:** Update your profile.

- You may now proceed to the **deposit content** at the UMS OER

COMMUNITIES & COLLECTIONS

The UMS OER database categorises content in terms of communities and collections.

Communities: Faculty, Institute or Center.

Collection: (Specific types)

COLLECTIONS

E-Articles

E-Books

E-Notes

E-Poster

Educational Videos

MULTIPLE OPTIONS FOR CONTENT CREATION

Article deposited as .pdf files.

Videos as links to public databases.

Lecture notes as .pdf content.

E-books: eISBN

E-article: eISSN

TERMS & CONDITIONS

- Copyrighted material may not be uploaded at UMS OER.
- Intellectual Property (IP) and Potential IP.
- **Plagiarism check**.
- Author contribution.
- Student's projects.
- Repurposed material.
- Agree to share under the license of the UMS OER

DEPOSITING CONTENT AT UMS OER
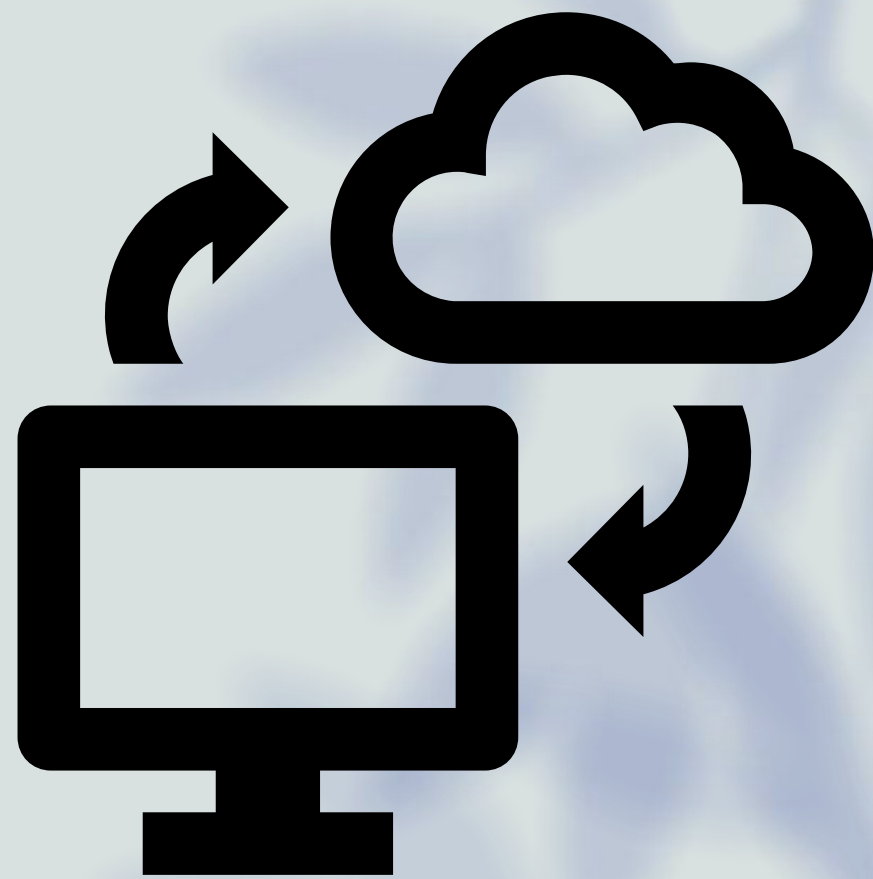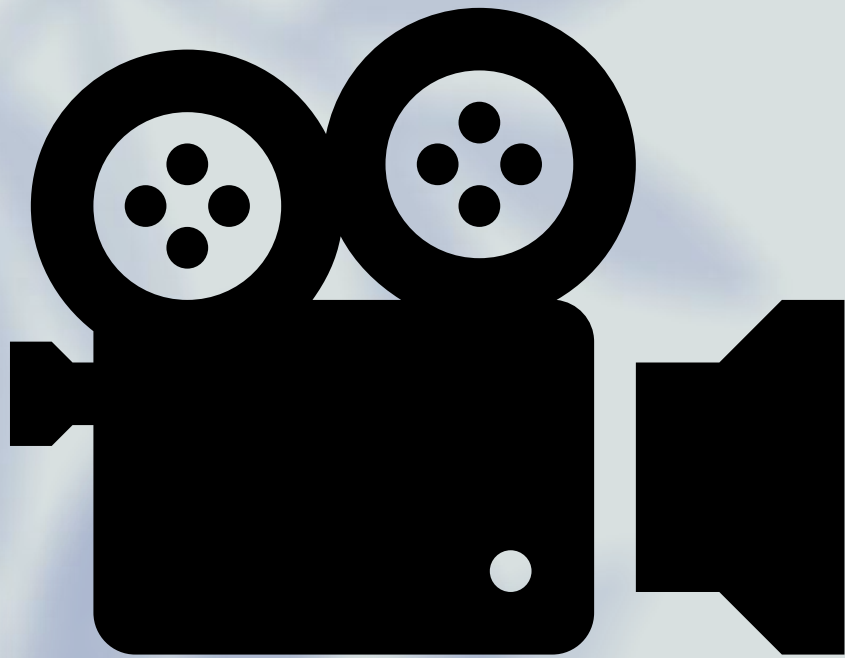
GETTING STARTED: VIDEOS

A .pdf copy of the video thumbnail.

Specific information related to the video.

Author names.

Tags or keywords.

The link at a public database or website (CC-BY).

STEP BY STEP: VIDEO FILES

1
Create your video file in the required format (mp4)

2
Upload your file at a publicly accessible database (YouTube).

3
The license type must be CC-BY

4
The link to the file can be deposited at UMS OER.

5
Ensure that the file is always accessible (no broken links).

STEP BY STEP: AUDIO FILES

1

Create your video file in the required format (mp3)

2

Upload your file at a publicly accessible database (Soundcloud).

3

The license type must be CC-BY

4

The link to the file can be deposited at UMS OER.

5

Ensure that the file is always accessible (no broken links).

STEP BY STEP: LECTURE NOTES

- Prepare your lecture notes in presentation format.

- Incorporate the **CC license** on the first slide of your lecture notes.

- If you have used any CC licensed material in your lecture notes use the **TASL attribution**.

- Convert your lecture notes to .pdf format.

- The lecture notes are now ready for upload to the UMS OER

TUTORIAL AT UMS OER

Please login to your UMS OER account.

If you have not registered, please register now.

The administrators are on standby to assist you.

We will begin by learning how to upload a basic lecture note and the necessary information.

Link to your Google Scholar

- The material deposited at UMS OER will be visible on your UMS **Google Scholar** account after you receive the confirmatory email from UMS OER.

- If it is **not visible**, check your Google Scholar settings and the author names.

Link to UMS SMPPI

- After you have deposited the content at the UMS OER and received the confirmatory email, please deposit the link and necessary information at UMS SMPPI.

- Select the PUBLICATION \ Publication v2

- Add New Publication

- Category: General
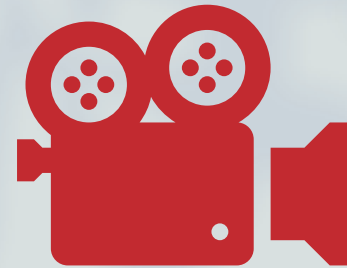
- Select appropriate sub-category.

Link to SmartUMS V3

- All your teaching material can be deposited at UMS OER.

- The material can be accessed by students via a direct link at SMARTV3.

- Advantages: reduced time for upload / download and tracking of content access via analytics.

TUTORIAL

Please keep your content ready
as per the format for OER.

This session is being recorded
for future reference.

UMS OER Helpdesk

Contact: zulfadhlee@ums.edu.my

Contact: norazzaleza@ums.edu.my